

# PLANNING BOARD PROCEEDINGS BEMIDJI, MINNESOTA

Regular Meeting – Tuesday, October 14, 2025

Pursuant to due call and notice, a regular meeting of the Planning Board of the City of Bemidji, Beltrami County, Minnesota, was held at 5:30 p.m. in the Council Chambers of City Hall.

Upon roll call, the following board members were declared present: **Prince, Peterson, Dickinson, Rivera, Eaton, Thayer**. Absent: **Fiskevold Gould**.

Staff Present: **Assistant Planner Melissa Fahrenbruch, Compliance Inspector & Site Analyst David Wielenberg, Administrative Assistant Ainslee Krause**.

Others Present: **Troy Gilchrist, Town Law Center PLLP (via WebEx)**.

## AMENDMENTS TO AGENDA

Chair Thayer called for any amendments to the agenda. Motion by **Peterson**, second by **Prince**, to approve the agenda. Motion carried by unanimous voice vote.

## MINUTES

The following minutes were presented for approval:

Planning Board Meeting: **August 11, 2025**

Motion by **Eaton**, second by **Dickinson**, approving minutes as presented. Motion carried by unanimous voice vote.

**CITIZENS WITH BUSINESS NOT ON AGENDA:** No appearance.

## NEW BUSINESS

**CONSIDER ORDINANCE AMENDING THE ZONING MAP ADOPTED IN CHAPTER 28 OF THE BEMIDJI CITY CODE – PARCEL 80.03316.00 – S&D GLASS**

Fahrenbruch presented the first planning case request: Jane Marks-Hastig representing S&D Glass Inc. is requesting a (Rezone) Land Use Map Amendment from R-5 High Density Residential Zoning District to B-2 General Commercial Zoning District with plans to construct a portion of their parking lot that would serve a building on the adjacent parcel for a service and retail business. The subject property is located at TBD 24<sup>th</sup> St NW (PIN 800331600) in the City of Bemidji.

The Planning Commission and staff recommend approval of a rezone for parcel # 800331600, with the findings of fact presented in the packet.

Board members made the following comments regarding the request:

- Prince expressed support for the rezone.

**ORDINANCE NO. 222, 3<sup>RD</sup> SERIES, AN ORDINANCE Amending Zoning Map Adopted in Chapter 28 of the Bemidji City Code Entitled "Development Code", Specifically Article I, Section 32 and Article XII, Section 526 (Planning Case #ZOA-2025-0003, S&D Glass) was given a final reading and passed by the following unanimous roll call vote: Yeas: **Thayer, Eaton, Rivera, Dickinson, Peterson, Prince**.**

Motion by **Prince**, seconded by **Peterson**, approving publication of a summary of Ordinance No. 222, 3<sup>rd</sup> Series. Motion carried by the following unanimous voice vote: Yeas: **Thayer, Eaton, Rivera, Dickinson, Peterson, Prince**.

## DISCUSSION ON STORM DAMAGED/DILAPIDATED/VACANT PROPERTIES:

Fahrenbruch and Wielenberg addressed.

Board members made the following comments:

- Members and staff discussed.

- Wielenberg addressed that concerns regarding specific properties can be directed to him, though the response will include multiple departments.
- Prince inquired about an abandonment fee. Members and staff discussed.
- Thayer expressed support for the abandonment fee.

### **STAFF REPORTS**

#### **Director's Report**

Fahrenbruch presented the Director's Report.

Board members had the following comments:

- Members discussed.

#### **Site Analyst & Enforcement Report**

Wielenberg presented the Site Analyst & Enforcement Report.

Board members had the following comments:

- Members discussed.

### **UPCOMING BOARD MEETINGS**

- November 10, 2025                      5:30 p.m.                      Planning Board Meeting

### **ADJOURN**

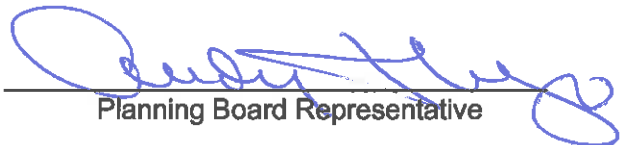
There being no further business, motion by **Peterson**, second by **Eaton**, to adjourn the meeting. Motion carried. Meeting adjourned at **6:14 p.m.**

Respectfully submitted,



Ainslee Krause  
Planning & Building Administrative Assistant

PB Minutes approved and attested by:



Planning Board Representative