

BEMIDJI CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, February 17, 2026

Council Chambers
City Hall – 317 4th Street NW
6:00 PM



ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

AMENDMENTS TO THE AGENDA

STATE OF THE CITY ADDRESS

MINUTES

- 1) January 5, 2026 Council Meeting
January 5, 2026 BEDA Meeting
January 20, 2026 Council Meeting

CONSENT AGENDA

Items in the Consent Agenda are approved with one motion without discussion/debate. The Mayor will ask if any Councilmember wishes to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

- 2) Claims Submitted by Finance Officer in the Amount Of \$815,535.20
- 3) Claims Submitted by Legends Global for the Sanford Center in the Amount of \$67,740.38
- 4) Approve Special Event Permit for St. Patrick's Day Parade (March 17)
- 5) Approve Appointment to the Planning Commission
- 6) Approve Appointments to the Sustainability Commission
- 7) Approve Services from Northland Tree Services for Spaded Trees (\$18,000)
- 8) Approve Purchase of Tool Cat from Bobcat of Bemidji in the Amount of \$76,318.44 (Streets)
- 9) Approve Purchase of Pickup from Saxon Fleet Services for the Wastewater Treatment Facility (\$46,183)
- 10) Resolution Accepting Donation from Benevity — American Giving Foundation for \$2525.00
- 11) Resolution Accepting Donation from Bemidji Seventh-day Adventist Church (\$500)
- 12) Approve Council Travel Authorization-2026 LMC City Day at the Capitol (March 11) - Fiskevold Gould

CITIZENS WITH BUSINESS BEFORE THIS COUNCIL-NOT ON AN AGENDA

Public Comment – Please give your name, address, and state your concern/comment. Visitors may share their concerns with City Council on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive or overly argumentative. The Mayor may also limit

the number of individual presentations on any issue to accommodate the scheduled agenda items.
COMMENTS WILL BE TAKEN UNDER ADVISEMENT BY THE COUNCIL.

COUNCIL COMMITTEE REPORTS

CLOSED MEETING

Consider Potential Closed Session Pursuant to Minnesota Statutes Section 13D.05, Subd. 3(b) to discuss appellate remedies concerning Court Order in consolidated boundary adjustment petitions with Northern Township, File Numbers OAH 71-0330-40846 and OAH 71-0330-40869.

REOPEN MEETING

UPCOMING MEETINGS

- 13) February 23, 2026 (5:30 p.m.) - Work Session (Council Committees/Budget Committee Discussion)
March 2, 2026 (6:00 p.m.) - Council Meeting
March 9, 2026 (5:30 p.m.) - Planning Board
March 16, 2026 (6:00 p.m.) - Council Meeting

ADJOURN

PROCEEDINGS
BEMIDJI, MINNESOTA
Regular Meeting – January 5, 2026

DRAFT

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, January 5, 2026, at 6:00 p.m. in the Council Chambers of City Hall, Mayor Prince presiding.

Upon roll call, the following Councilmembers were declared present: Prince, Fiskevold Gould, Peterson, Dickinson, Rivera, Eaton, Thayer

Staff Present: City Manager Rich Spiczka, City Engineer Sam Anderson, Finance Director Donna Coe, City Clerk Michelle Miller

AMENDMENTS TO AGENDA

Mayor Prince called for any amendments to the agenda. **Motion by Peterson, seconded by Dickinson, approving the agenda as presented. Motion carried by unanimous voice vote.**

MINUTES

The following minutes were presented for approval:

November 17, 2025 Council Meeting

November 24, 2025 Work Session

Motion by Eaton, seconded by Thayer, approving minutes as presented. Motion carried by unanimous voice vote.

CONSENT AGENDA #1

Mayor Prince called for any amendments to be made to Consent Agenda. Staff requested that a Joint Resolution for Orderly Annexation Between City of Bemidji and Northern Township be added. Rivera requested that the City Council Commission/Committee Assignments for 2026 be removed for discussion. Prince requested that he be added to council travel authorization in Plymouth. The following Consent Agenda items were presented for approval. **Motion by Eaton, seconded by Thayer, to approve Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the Amount Of \$1,161,855.38
2. Claims Submitted by Legends Global for the Sanford Center in the Amount of \$128,766.69
3. Approve November Financials from Legends Global for the Sanford Center
4. 2026 Business License Approvals
5. Designate Mayor Pro Tem
6. Designate Official Newspaper of Publication for 2026
7. Approve Appointment of Councilmember Designees for City Manager Annual Performance Evaluation Process
8. Approve Appointment of Debra Faver to the Parks and Recreation Commission
9. Approve Special Event Permit for Let's Plant Trees (May 2-3)
10. Approve Special Event Permit for March for Life (January 24)
11. Approve Purchase of 2025 Altoz XP 610 HDi Mower in the Amount of \$13,123.17 (Parks)
12. Approve Purchase of a Bobcat SG 60 Stump Grinder in the Amount of \$10,178.13 (Parks)
13. Approve Purchase of 2025 Toro Field Pro 6040 in the Amount of \$47,003.72 (Parks)
14. Approve Purchase of Garbage Receptacles in the Amount of \$15,483.88 (Parks)

15. Approve Crossing Surface Installation Agreement with BNSF
16. Approve 5th Street NW Easement Agreement with BNSF
17. Approve Sidewalk Construction and Maintenance Agreement with BNSF
18. Approve MOU's with Local #49
19. Approve MOU's with UFCW 1189
20. **RESOLUTION NO. 6683:** Accepting Donation for Casting with Cops
21. **RESOLUTION NO. 6684:** Joint Resolution in the Matter of the Orderly Annexation Between the City of Bemidji and Northern Township Pursuant to Minnesota Statutes 414.0325
22. Approve Council Travel Authorization-2026 Elected Leaders Institute-Plymouth, February 6-7 - Fiskevold Gould, Prince

Motion carried by unanimous voice vote.

CONSENT AGENDA #2

Mayor Prince called for any items to be pulled from consent agenda #2. Rivera requested that the Tourist Information Center Lease Agreement be pulled for discussion. The following Consent Agenda item was presented for approval. **Motion by Thayer, seconded by Dickinson, approving Consent Agenda #2 as follows:**

1. Claims Submitted by Finance Officer to Visit Bemidji in the Amount of \$36,660.97

Motion carried by the following roll call vote: Yeas: Dickinson, Fiskevold Gould, Prince, Eaton, Thayer, Rivera. Abstain: Peterson due to his role as the Executive Director of Visit Bemidji.

CITIZENS WITH BUSINESS NOT ON AGENDA

- No appearance.

ORDINANCES

Ordinance Granting to Minnesota Energy Resources Permission to Construction, Operate, Repair and Maintain a Gas Distribution System (Franchise)

The proposed ordinance establishes a new gas utility franchise by and between the City of Bemidji and Minnesota Energy Resources to ensure that gas services provided by Minnesota Energy Resources continue for the next 20 years prior to the previous ordinance, No. 421 2nd Series, expires in February 2026. The previous ordinance was for 20 years as well; this is standard for such utility franchises. This ordinance has been negotiated with Minnesota Energy Resources and has been agreed to in its current state. The substance of this ordinance is in substantially the same form as the League of Minnesota Cities model franchise ordinance with additions from the City's Legal Counsel at Flaherty & Hood.

Public Hearing and First Reading

Pursuant to published notice, a Public Hearing was held to receive input regarding an Ordinance Granting of WEC Energy Group, a Wisconsin Corporation, its Successors and Assigns, Permission to Construct, Operate, Repair and Maintain in the City of Bemidji, Minnesota, a Gas Distribution System, Including Necessary Gas Pipes, Mains and Appurtenances, for the Transmission or Distribution of Gas to the City, its Inhabitants, and Others, and to Use the Public Grounds and Public Ways of the City for Such Purposes. Mayor Prince opened the Public Hearing at 6:10 p.m., hearing no comments the public hearing was closed at 6:10 p.m.

AN ORDINANCE Granting of WEC Energy Group, a Wisconsin Corporation, its Successors and Assigns, Permission to Construct, Operate, Repair and Maintain in the City of Bemidji, Minnesota, a Gas Distribution System, Including Necessary Gas Pipes, Mains and Appurtenances, for the Transmission or Distribution of Gas to the City, its Inhabitants, and

Others, and to Use the Public Grounds and Public Ways of the City for Such Purposes was given a first reading.

BUSINESS

Consider Creation of Council Budget Committee for 2026

During the levy conversation in setting the levy for 2025 and 2026 there has been some discussion about a Council Budget Committee. This is a similar practice to other City and County practices. The City Manager and Finance Director would lead the scheduling and involvement of this committee through the budget year. The goal of the committee is for the members to spend time with staff in understanding department needs, evaluating budget decisions and be more involved during the ground-up process of creating the annual budget.

Council comments:

- Fiskevold Gould, Thayer and Rivera commented on a rotation of members to get hands-on experience with the budget each year.
- Peterson supports using members who have strengths in finance and budgeting.
- Rivera expressed inclusion of members who are not experts in finance and budgeting. Also suggested utilizing current public affairs or public works committees to tackle elements of the budget.
- Eaton and Dickinson support some kind of committee on the budget, either stand alone or through current public works or public affairs committees.
- Prince commented on current public concern about fraud and fiscal irresponsibility at other levels of government stating that this committee could be used as a tool to demonstrate transparency and efficiency at the city level. Supports diverse membership but does not support using current public works or public affairs committees because that would exclude his involvement since he doesn't sit on either committee.

Council directed staff to create and bring back structural options for a new, separate Council Budget Committee, intended to enhance transparency, earlier Council involvement with the budget process and provide a clearer framework for budget review and interaction with staff and departments, with the goal of approving a model and appointing members.

City Council Commission/Committee Assignments for 2026

Councilmember Rivera expressed concern that some existing committees are not being fully utilized to address ongoing community issues and suggested a broader review of committee assignments and structures—including clarifying which roles are City appointments versus external appointments and considering whether any committees (such as a rental ordinance committee) should be revised, revived, or retired.

Motion by Peterson, seconded by Eaton approving the City Council Commission/Committee Assignments for 2026 as presented. Motion carried by the following roll call vote: Yeas: Rivera, Peterson, Dickinson, Fiskevold Gould, Thayer, Prince, Eaton.

Tourist Information Center Lease Agreement

Councilmember Rivera requested that the Tourist Information Center lease be removed from the consent agenda to allow for questions. Rivera asked how the new lease rate was determined, whether it had changed from the prior term, and whether there were any other substantive changes to the lease. The City Manager explained that the rate increased from \$10 to \$12 per square foot based on consultation with a real estate agent and remains below current market rates at a similar proportion as the previous lease, and that there were no other significant changes to the lease terms.

Motion by Dickinson, seconded by Thayer approving the Tourist Information Center Lease Agreement with Visit Bemidji. Motion carried by the following roll call vote: Yeas: Thayer, Dickinson, Eaton, Rivera, Fiskevold Gould, Prince. Abstain: Peterson due to his role as the Executive Director of Visit Bemidji.

COUNCIL COMMITTEE UPDATES

- Councilmember Eaton reported attending the State Aid Rules meeting in St. Cloud and noted that the Animal Ordinance Committee continues its work, meeting monthly.
- Councilmember Rivera reported on the Housing & Redevelopment Authority (HRA), noting that the former director, Debbie Wold, has retired and that Stacy has assumed the role; noting a couple of HRA board vacancies. Rivera added that the HRA is implementing recently awarded grants and is exploring options for the new director to participate in future meetings remotely when needed.
- Councilmembers Thayer, Peterson, Fiskevold Gould and Dickinson reported no committee meetings or updates since the last council meeting.
- Mayor Prince reported that the recent Airport Commission meeting focused on routine business with no unusual or notable items to highlight.

UPCOMING MEETINGS

- January 12, 2026 (5:30 pm) - Planning Board
- January 20, 2026 (6:00 pm) - Council Meeting
- January 26, 2026 (5:30 pm) - Work Session- 2026 Initiatives and Priorities

ADJOURN

There being no further business, motion by Peterson, seconded by Thayer, to adjourn the meeting. Motion carried by unanimous voice vote. Meeting adjourned at 6:51 p.m.

Respectfully submitted,



Michelle R. Miller
City Clerk

BEMIDJI ECONOMIC DEVELOPMENT AUTHORITY MINUTES

Monday, January 5, 2026

DRAFT

Pursuant to due call and notice, a regular meeting of the Bemidji Economic Development Authority (BEDA) of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, January 5, 2026 at 6:52 p.m. in the Council Chambers of City Hall, Commissioner Prince presiding.

Upon roll call, the following Commissioners were declared present: Prince, Fiskevold Gould, Peterson, Dickinson, Rivera, Eaton, Thayer

Staff Present: Rich Spiczka, Michelle Miller

APPOINTMENT OF OFFICERS FOR 2026

Commissioner Prince presented the following slate of officers for the year 2026:

Jorge Prince, President
Gwenia Fiskevold Gould, Vice President
Mark Dickinson, Treasurer
Richard Spiczka, Executive Director
Donna Coe, Assistant Treasurer
Michelle Miller, Secretary

Rivera suggested that she may have been missed in the rotation for Vice President. Prince noted if the rotation was missed, it was not intentional. Fiskevold Gould offered to give up her nomination as Vice President to Rivera.

Motion by Eaton, seconded by Fiskevold Gould, to accept the appointments of BEDA officers as presented with the amendment of Rivera for Vice President. Motion carried by unanimous voice vote.

ADJOURN

There being no further business, motion by Peterson, seconded by Rivera, to adjourn the meeting. Motion carried. Motion carried by unanimous voice vote. Meeting adjourned at 6:55 p.m.

Respectfully submitted,


Michelle R. Miller
B.E.D.A. Secretary

PROCEEDINGS
BEMIDJI, MINNESOTA
Regular Meeting – January 20, 2026

DRAFT

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Tuesday, January 20, 2026, at 6:00 p.m. in the Council Chambers of City Hall, Mayor Prince presiding.

Upon roll call, the following Councilmembers were declared present: Prince, Fiskevold Gould, Peterson, Dickinson, Rivera, Eaton, Thayer

Staff Present: City Manager Rich Spiczka, City Engineer Sam Anderson, Finance Director Donna Coe, Fire Chief Justin Sherwood, City Clerk Michelle Miller

AMENDMENTS TO AGENDA

Mayor Prince called for any amendments to the agenda. **Motion by Thayer, seconded by Peterson, approving the agenda as presented. Motion carried by unanimous voice vote.**

MINUTES

The following minutes were presented for approval:

- December 1, 2025 Council Meeting
- December 8, 2025 Work Session

Motion by Eaton, seconded by Dickinson, approving minutes as presented. Motion carried by unanimous voice vote.

CONSENT AGENDA

Mayor Prince called for any amendments to be made to Consent Agenda. The following Consent Agenda items were presented for approval. **Motion by Peterson, seconded by Eaton, to approve Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the Amount Of \$4,755,672.88
2. Claims Submitted by Legends Global for the Sanford Center in the Amount of \$79,593.46
3. 2026 Business License Approvals
4. Annual Reappointments for City Boards/Commissions Ending January 31, 2026
5. Approve The 106 Group for Archaeological Services
6. Approve Master Subscription Agreement with NearMap
7. Approve Purchase of Pickup Truck for Water/Sewer Department from Karl Automotive Group (\$48,121.61)
8. Approve Purchase of Lift Jacks for Street Department from Midwest Lift Works (\$29,329.98)
9. Approve Legal Services Agreement with Bemidji Regional Airport Authority
10. Approve Purchase of New Computers for the Sanford Center
11. Approve Change Order for Sanford Center Storm Damage
12. Approve Council Travel Authorization-2026 Bemidji Day at the Capitol - March 5 - Prince
13. Approve Council Travel Authorization-2026 Day at the Capitol Events (LMC and CGMC) - March 11 and March 25 - Prince
14. Approve Council Travel Authorization-2026 Day at the Capitol Event (CGMC) - March 25 – Thayer

Motion carried by unanimous voice vote.

CITIZENS WITH BUSINESS NOT ON AGENDA

- No appearance.

PUBLIC HEARING

2026 Street Renewal Project - Public Hearing & Consider Resolution Ordering Project & Authorizing Plans & Specifications - City Project 26-01

Anderson reported that on December 15, 2025, the City Council passed a resolution approving the feasibility report on the proposed 2026 Street Renewal Project. Using a combination of city tax levy, utility funds and assessments this project will reconstruct approximately 0.6 miles of city streets. The next step in the 429 Public Improvement process is to hold a public hearing on the proposed project.

The streets that are proposed to be included are:

- | | |
|---------------------|--------------------------------------|
| 11th Street NW | Rice Avenue NW – Irvine Avenue NW |
| 10th Street NW | Jeannette Avenue NW – Park Avenue NW |
| Jeannette Avenue NW | 10th Street NW – 11th Street NW |

The feasibility report that was approved recommended the following improvements:

11th Street NW from Rice Avenue NW to Irvine Avenue NW

This road will be completely reconstructed with new bituminous pavement, curb and gutter, driveway aprons, and a short segment of sidewalk. The current street width is 32-36 feet with some segments with no curb and gutter and some with existing curb and gutter. There is currently no sidewalk along the entire segment. Staff are proposing to narrow the road to 30 feet and add curb and gutter the entire length. A sidewalk would be added on the last block from Mississippi Avenue to Irvine Avenue. This would connect the existing sidewalk along Irvine Avenue to Gordon Falls Park. The rest of the segment would have no pedestrian improvements. The street currently doesn't have any parking regulations but is proposed to be signed for "calendar parking" as part of the project.

The 1975 and 1976 water main and PVC sewer mains between Rice Avenue and Jeanette Avenue currently meet our current city standards and are not planned to be replaced. The 1955 6" cast-iron water main is proposed to be replaced with 8" ductile iron pipe. The 1956 10" clay sewer main is proposed to be replaced with 10" PVC. Storm sewer will be added to meet the storm water needs with the newly proposed curb & gutter. Sanitary sewer and water services will be provided to some adjacent properties as part of the project that don't currently have service.

10th Street NW from Jeanette Avenue NW to Park Avenue NW

This road will be completely reconstructed with new bituminous pavement, curb and gutter, driveway aprons. The current street width from Jeanette Avenue to Maurice Avenue is 24 feet with no curb and gutter and no sidewalk. The current street width from Maurice Avenue to Park Avenue is 30 feet with curb and gutter and no sidewalk. Staff are proposing to make the road a consistent 30 feet wide with curb and gutter. This would provide for calendar parking with no pedestrian improvements. The street currently doesn't have any parking regulations.

The 1975 and 1976 PVC water main and PVC sewer mains between Jeanette Avenue and Maurice Avenue currently meet our current city standards and are not planned to be replaced. The 1950 6" cast-iron water main is proposed to be replaced with 8" ductile iron pipe. The 1940 8" clay sewer main is proposed to be replaced with 8" PVC. Storm sewer will be added to meet the storm water needs with the newly proposed curb & gutter. Sanitary sewer and water services will be provided to some adjacent properties as part of the project that don't currently have service.

Jeanette Avenue NW from 10th Street NW to 11th Street NW

This road will be completely reconstructed with new bituminous pavement, curb and gutter, and driveway aprons. The current street width is 24 feet and doesn't currently have curb & gutter. Staff are proposing to keep the road width 24 feet but add curb and gutter. This would be signed for "no parking" with no pedestrian improvements.

The 1976 ACP water main and PVC sewer mains currently meet our current city standards and are not planned to be replaced. Storm sewer will be added to meet the storm water needs with the newly proposed curb & gutter.

An open house WAS held on Tuesday, December 2 from 4:00 pm – 6:00 pm. We had four residents attend and there was mixed feedback on the project. One resident who lived on 11th Street was not in favor of the project entirely. Another resident that lived on 10th Street was not in favor of the project but if they had to pick one of the options they would like to see the parking to remain with no sidewalk. Two other residents were generally in favor of the project but would prefer the options with no sidewalk.

The estimated cost of the total street reconstruction project is \$1,532,801. These costs include 15% for engineering design, construction inspection, and administration services and an additional 5% for contingency for items that may be adjusted during final design.

Funding sources are proposed to come from the following sources:

Street Assessments	\$ 126,442
General Tax Levy	\$ 535,000
Storm Sewer Fund	\$ 265,050
Sanitary Sewer Utility Fund	\$ 268,679
Sanitary Sewer Assessments	\$ 8,560
Water Utility Fund	\$ 322,650
Water Assessments	\$ 6,420
Construction Fund Reserves	\$ <u>0</u>
Project Total:	\$1,532,801

The project would be assessed per the city's current assessment policy of \$45/front foot and \$1,070 for each utility service that may be required. Corner lots are assessed for half of the property frontage abutting the project.

11th Street from Rice Avenue NW to Maurice Avenue NW was previously assessed approximately \$15 per linear foot in 1988. Staff are proposing to reduce the current assessment rate of \$45 per linear foot to \$30 for those properties, and \$1,070 for each utility service that may be required. Corner lots are assessed for half of the property frontage abutting the project. Reducing the assessment amount from \$45 to \$30 reduces the overall street assessment for the project by roughly \$15,000.

Engineering plans and specifications have been prepared in-house this winter and the project would go out for bids in late January/early February 2026. Construction of the project is scheduled to begin in May and is anticipated to be completed sometime in October 2026.

Public Hearing

Pursuant to published notice, a public hearing was held regarding input on the 2026 Street Renewal Project - City Project 26-01. Mayor Prince opened the Public Hearing at 6:06 p.m.

Councilmember Peterson asked whether staff had sufficient capacity to manage this and other concurrent projects. Sam responded they are already well into design and anticipate a very busy summer but can manage the project; design resources are largely committed.

Councilmember Rivera raised concerns about the impact of calendar parking on residents, whether approving the project now commits the city to the proposed parking plan, citing potential unintended consequences of parking enforcement in a low-traffic neighborhood.

Mayor Prince asked for an explanation on how corner lots are assessed. Anderson stated that for a corner lot abutting two city streets, the City's policy is to assess half of the frontage along the side(s) being reconstructed. If the second side is reconstructed, that side would then be assessed at half frontage as well. This approach is intended to avoid double-dipping and maintain equity between corner and interior lots. Prince expressed financial concerns noting the project uses many of the same funds that may be needed for other potential large projects including, north Lake Bemidji, Highway 197 and YMCA.

The following comments were received:

- Denise Smid, 904 11th Street NW, expressed concern about the cost of the assessment for her large corner lot and asked for clarification on how her assessment would be calculated. She also stated she was not in favor of calendar parking, noting that when her family visits they currently park partially on the yard and street, and she is worried how calendar parking would affect that. In addition, she expressed concern that the project might require removal or disturbance of her fence, which is very close to the street.
- Jonathan Smid, 904 11th Street, raised concerns about the proposed work on Jeanette Avenue. He asked how far the reconstructed roadway would be from their garage, noting there is currently only about a car's length between the garage and the street. He also expressed concern that the proposed no-parking on Jeanette would force visitors to park on 11th Street, which is farther from the home's main entrance, creating inconvenience for guests.
- Allen Nesteby, 807 11th Street NW, staff read a written comment stating that, after speaking with City engineering staff about the condition of the sewer and water mains, drainage during heavy rains, and the existing blacktop, he believes the street improvement project is not necessary and therefore opposes the project.

Hearing no further comments Mayor Prince closed the Public Hearing at 6:28 p.m.

Consider Resolution Ordering Project & Authorizing Preparation of Plans and Specifications - City Project 25-01

Councilmember Thayer recalled earlier Council conversations about possibly taking a year off from a street project out of respect for residents recovering from the 2025 storm and to manage financial burdens. Emphasized concern for adding any additional burden to families at this time and stated she would not support moving forward now.

Councilmember Rivera noted that about half the affected properties appear to be non-owner occupied (likely income properties). Rivera emphasized that the Council had previously been given an opportunity earlier, to decide whether to move forward or not, before staff invested significant design time. Rivera also recognizes the impacts to individuals but feels a responsibility to move forward given prior direction and work already completed.

Councilmember Dickinson questioned what would happen if the Council chose not to proceed this year—whether this area would realistically come back in the near term, or if other, higher-traffic areas would take priority in future years. Anderson indicated it would ultimately be a Council policy

choice; this design could be held and used later, but if the City chose a different area next year, staff time would need to redirect to that new design.

Councilmember Fiskevold Gould suggested revisiting the parking restriction piece of the project.

Councilmember Thayer moved to table City Project 26-01 to October 5, 2026. Motion failed for lack of a second.

Councilmember Thayer restated opposition based on post storm financial impacts and concern for residents' ability to pay. Councilmember Fiskevold Gould acknowledged struggling with the decision but expressed support for moving forward with this and then being more cautious about future projects. Mayor Prince expressed mixed feelings, noting both the poor condition of Jeanette and the broader fiscal uncertainties.

RESOLUTION NO. 6685: Ordering Improvement, Designating Project Engineer, Calling for Preparation of Plans and Specifications and Authorizing Advertisement for Bids on Improvement – 2026 Street Renewal Project – City Project 26-01, was offered by Councilmember Rivera, who moved its adoption, and upon due second by Councilmember Fiskevold Gould passed by the following roll call vote: Yeas: Dickinson, Fiskevold Gould, Eaton, Peterson, Rivera. Nays: Prince, Thayer.

ORDINANCES

Ordinance Granting to Minnesota Energy Resources Permission to Construction, Operate, Repair and Maintain a Gas Distribution System (Franchise)

The proposed ordinance establishes a new gas utility franchise by and between the City of Bemidji and Minnesota Energy Resources to ensure that gas services provided by Minnesota Energy Resources continue for the next 20 years prior to the previous ordinance, No. 421 2nd Series, expires in February 2026. The previous ordinance was for 20 years as well; this is standard for such utility franchises. This ordinance has been negotiated with Minnesota Energy Resources and has been agreed to in its current state. The substance of this ordinance is in substantially the same form as the League of Minnesota Cities model franchise ordinance with additions from the City's Legal Counsel at Flaherty & Hood. Pursuant to city charter, the first reading and public hearing were conducted on January 5, 2026.

ORDINANCE NO. 229, 3RD SERIES AN ORDINANCE Granting of WEC Energy Group, a Wisconsin Corporation, its Successors and Assigns, Permission to Construct, Operate, Repair and Maintain in the City of Bemidji, Minnesota, a Gas Distribution System, Including Necessary Gas Pipes, Mains and Appurtenances, for the Transmission or Distribution of Gas to the City, its Inhabitants, and Others, and to Use the Public Grounds and Public Ways of the City for Such Purposes was given a final reading and passed by the following roll call vote: Yeas: Rivera, Peterson, Dickinson, Fiskevold Gould, Thayer, Prince, Eaton.

Motion by Peterson, seconded by Eaton, approving publication of a summary of Ordinance No. 229, 3rd Series. Motion carried by unanimous voice vote.

REPORT

Inclusive Fire Brigade Presentation

Chief Sherwood and representatives from Lead for Inclusion (youth board members Asher Geller, Daniel Norton, William Duncan, Matilda Shipley, and Executive Director Shannon Murray) presented on a new partnership between the Bemidji Fire Department and Lead for Inclusion to create the Inclusive Fire Brigade. Lead for Inclusion is a Bemidji-based nonprofit focused on inclusive youth leadership, job/leadership skill development, advocacy, and inclusive social activities for youth and young adults with and without disabilities. The Inclusive Fire Brigade will provide youth

(approximately age 17 and up) with opportunities to engage with the fire department through monthly sessions covering teamwork and inclusion, communication, fire station tours, basic first aid/CPR, self-advocacy, and volunteer/career pathways in the fire service, while also educating the broader community about inclusion and fire safety. Chief Sherwood noted this may be the first program of its kind in the country and that the long-term vision is a citywide model for inclusive employment and engagement. Councilmembers expressed strong support, praised the presenters' leadership and courage, and encouraged continued updates as the program and curriculum are developed.

COUNCIL COMMITTEE UPDATES

- Councilmember Dickinson reported on Visit Bemidji, tourism numbers looking positive; reviewed a new promotional advertisement. Attended part of a daycare forum.
- Councilmember Eaton reported on the Kitchigami Regional Library Board; approximately \$300,000 is held by Kitchigami on behalf of the Bemidji Public Library, plus another \$300,000 in a Northwest Minnesota fund restricted to capital improvements. Due to reduced Beltrami County funding, Kitchigami and the library manager are planning reduced hours, materials, and programs rather than using reserves to fill the gap. Does not anticipate Kitchigami will request additional funds from the City at this time.
- Councilmember Rivera reported on the Beltrami County Treatment Court Steering Committee annual meeting: DWI Court: 12 graduates in 2025; Drug Court: 6 graduates in 2025. Parks & Recreation Commission: Discussed officer elections and a review of bylaws. Received updates on recreation programs, including scheduling issues related to the Daddy–Daughter Dance. Reviewed matters related to Cameron Park and archeological work. Discussed appointment process understanding and potential need for clarification.
- Councilmember Thayer reported on the Sustainability Commission: reorganizing and awaiting applications to fill vacancies. Discussed priorities and goals for the coming year. Noted strong support from planning staff for sustainability work. HRDC did not meet in January. Mentioned ongoing engagement with the Downtown Business Association.
- Councilmember Peterson reported on Fire Relief Association: recent meeting was interrupted by fire call; business will need to be completed at a future meeting. Announced a retirement recognition event at Fire Station 2. Heritage Preservation Commission: continuing work to identify additional 100-year-old buildings; three more potential candidates pending documentation. Discussed SHPO (State Historic Preservation) membership/registration, which is a prerequisite for certain preservation grants; staff will proceed so the city can pursue grant funding for historic work. Reviewed a quote for salvaging and repurposing block from the 1909 pumping station; further clarification and coordination will be sought from engineering staff as that project moves forward.
- Councilmember Fiskevold Gould had no report.
- Mayor Prince participated in a visit at City Hall with the Covenant Home School Co-op, where students conducted a mock council meeting and learned about local government. Attended League of Minnesota Cities Board meeting; significant discussion focused on the rise of ICE-related activity in Minnesota and how communities are responding. Served on a panel at a home-based daycare community meeting, hearing about local childcare challenges. Participated with Councilmembers Rivera and Eaton, in an initial call for the City Manager review process; that work has begun and further updates will follow.

UPCOMING MEETINGS

- January 26, 2026 (5:30 pm) - Work Session- 2026 Initiatives and Priorities
- February 2, 2026 (6:00 pm) – Council Meeting
- February 9, 2026 (5:30 pm) – Work Session

ADJOURN

There being no further business, motion by Fiskevold Gould, seconded by Thayer, to adjourn the meeting. Motion carried by unanimous voice vote. Meeting adjourned at 7:18 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Michelle R. Miller". The signature is written in a cursive style with a large initial "M".

Michelle R. Miller
City Clerk

Bill List Summary

February 17th, 2026

<u>Check /Wire</u>	<u>Vendor</u>	<u>Amount</u>	
44441	Zeople Supply Co	\$23,399.55	
44442	MN Pollution Control Agency	\$975.00	
ACH	Peterson Sheet Metal, Inc	\$5,924.77	
44443 - 44520	See Attached List	<u>785,235.88</u>	
		\$815,535.20	
	TOTAL		\$815,535.20

Accounts Payable

Blanket Voucher Approval Document

User: denisea
Printed: 02/11/2026 - 1:12PM
Warrant Request Date: 2/18/2026
DAC Fund:



Batch: 00418.02.2026

COUNCIL BILL LIST

Line	Claimant	Voucher No.	Amount
1	Ace On The Lake	000044443	1,210.09
2	Acme Tools-Bemidji	000044444	162.98
3	Anderson,Sam	000000000	103.00
4	Artisan Beer Company	000044445	424.10
5	Arvig	000044446	885.00
6	Auto Value Bemidji	000044447	1,411.33
7	Barr Engineering Company	000044448	17,742.01
8	Bellboy Corporation	000000000	1,513.29
9	Beltrami County Auditor/Treasurer	000044449	872.68
10	Beltrami County Dare Advisory	000000000	195.63
11	Beltrami County Recorder	000044450	254.00
12	Beltrami Electric Coop	000044451	1,268.06
13	Bemidji Coca-Cola Bottling Co, Inc	000044452	853.40
14	Bemidji Coop Ass'n, Inc.	000044453	330.00
15	Bemidji Paper Sales, Inc.	000044454	1,083.63
16	Bemidji Skidsteer Service	000044455	7,450.00
17	Bernick's	000000000	32,041.67
18	Bessler Electric	000000000	5,343.75
19	Bluefin Payment Systems	000000000	3,363.81
20	Bolton & Menk, Inc.	000044456	87,712.00
21	Bonded Lock & Key of Bemidji	000044457	3,862.20
22	Border States Industries Inc.	000044458	773.05
23	Boyer Mechanical Services	000000000	712.82
24	Breakthru Beverage Minnesota Beer, LLC	000044459	200.00
25	Breakthru Beverage Minnesota Wine & Spirits, LLC	000044460	5,739.13
26	BREC Operating Acct.	000000000	175,000.00
27	Campus Recreation	000044461	654.00
28	City of Bemidji - ACH	000000000	10,801.98
29	CivicPlus	000044462	3,675.00
30	Climate Control, Inc.	000044463	150.00
31	Core & Main	000044464	7,582.00
32	Culligan	000044465	1,289.56
33	Dahlheimer Beverage Brainerd	000000000	2,624.60
34	Department of Employment/Econ.Dev.	000000000	394.18
35	Drivers License Guide Company	000044466	75.50
36	D-S Beverages	000044467	41,230.51
37	Earl F. Andersen, Inc.	000044468	87.95
38	Eaton,Lynn	000000000	363.15
39	Electric Pump, Inc	000000000	394.41
40	Fed Ex	000044469	54.92
41	Fiskevold Gould,Gwenia	000000000	363.15
42	FleetPride, Inc.	000044470	44.66
43	Flexible Pipe Tool Company	000000000	951.00
44	Gaslin Garage Door	000044471	1,865.00

Page Total: \$423,109.20

Line	Claimant	Voucher No.	Amount
45	Granite City Armored Car, Inc.	000044472	783.90
46	H&L Mesabi Company	000044473	1,608.00
47	Hawkins, Inc.	000044474	9,409.44
48	HP12, LLC	000044475	324.14
49	Ink Spot Press	000044476	361.26
50	Ironhide Equipment, Inc.	000000000	11,608.54
51	J & L Oil	000044477	707.15
52	Jim Hirt Trucking, Inc	000044478	1,174.83
53	Johnson Bros., Inc.	000044479	34,451.70
54	Jon's Refuse Solutions, Inc	000044480	2,617.06
55	Kennedy & Graven Charter	000044481	541.50
56	KKWB-FM DE LA HUNT MEDIA	000044482	200.00
57	KLJ Engineering LLC	000044483	8,121.00
58	Klockow Brewing Company	000044484	205.50
59	Kuechenmeister,Timothy	000000000	340.37
60	L & M Supply, Inc.	000044485	73.32
61	Larry's Machine Shop	000044486	261.77
62	Lawson Products, Inc.	000044487	174.96
63	Luekens Village Foods North	000044488	88.44
64	Macqueen Emergency Group	000000000	1,993.78
65	Marco, Inc.	000000000	371.21
66	Maverick Beverage Company	000044489	412.04
67	McKinnon Co., Inc.	000044490	25,337.85
68	Menards-Bemidji	000044491	786.81
69	Metering & Technology Solutions	000044492	2,800.00
70	Milk and Honey Ciders	000044493	462.00
71	MN Dept of Health	000044494	540.00
72	MN Energy Resources	000000000	20,981.42
73	MN Valley Testing Lab, Inc.	000000000	150.40
74	MTI Distributing Co.	000044495	1,785.79
75	NAPA Auto Parts/Premier	000044496	438.39
76	Naylor Heating & Refrigeration, LLC	000000000	1,714.00
77	Nei Bottling, Inc.	000044497	177.50
78	Nordlum, Eric	000000000	165.00
79	Northland Fire Protection	000044498	1,325.63
80	Otter Tail Power Company	000044499	22.35
81	Paustis & Sons	000044500	837.00
82	Pennington County Sheriff's Office	000044501	60.00
83	Peterson Sheet Metal, Inc.	000000000	728.91
84	Phillips Wine & Spirits	000044502	17,644.89
85	Pomp's Tire Service, Inc.	000044503	2,905.00
86	Postmaster	000044504	2,123.35
87	Prince, Jorge	000000000	63.00
88	Reierson Construction, Inc.	000000000	85,833.16
89	Renew Powerclean Inc.	000044505	173.60
90	Richards Publishing Company	000044506	532.84
91	RIHM Kenworth	000044507	880.91
92	RMB Environmental Laboratories, Inc.	000044508	712.69
93	Roberts, Jenna	000000000	427.80
94	Roger's Two Way Radio, Inc.	000044509	137.00
95	Sanford Health Occupational Med.	000044510	129.00
96	Schroeder, Scott	000000000	360.01
97	Seaberg, Daniel	000000000	84.00
98	Skipton, Jessica	000000000	150.00
99	Southern Glazer's of MN	000044511	11,126.07
100	Southside Tow & Rec, Inc	000044512	198.20
101	Springbrook Software LLC	000000000	1,767.00

Page Total: \$259,391.48

Line	Claimant	Voucher No.	Amount
102	Staples Advantage	000044513	622.17
103	Stertil Koni	000044514	29,392.98
104	Thayer,Audrey	000000000	363.15
105	The Bearded Hauler	000044515	500.00
106	The Wine Company	000044516	1,424.00
107	Thomson Reuters-West	000044517	1,028.45
108	Town Law Center PLLP	000044518	4,928.00
109	Vestis	000044519	1,253.48
110	Vinocopia, Inc.	000000000	1,958.78
111	Wells Fargo.Business Track	000000000	672.13
112	Wells Fargo-ACH	000000000	54,845.39
113	Wes Plumbing & Heating	000044520	498.57
114	WEX Health, Inc	000000000	403.00
115	Ziegler, Inc.	000000000	4,845.10
Page Total:			\$102,735.20
Grand Total:			\$785,235.88

**Sanford Center
Cash Requirements
As of Feb 17, 2026**

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor	Description	Date	Amount Due
Arrow Printing Inc	Office Supplies	1/26/26	<u>69.84</u>
Arrowhead Radio	Annual Fire Monitoring Service	1/31/26	<u>455.57</u>
Bemidji Coca-Cola Company	Inventory - Beverage	1/30/26	555.95
Bemidji Coca-Cola Company	Inventory - Beverage	2/5/26	<u>1,221.36</u>
Bemidji Coca-Cola Company	Bemidji Coca-Cola Company		<u>1,777.31</u>
Bemidji Boys HS Volleyball Booster	NPO Payment	2/6/26	<u>508.59</u>
Bemidji Girls Tennis Team Booster Club	NPO Payment	2/6/26	<u>460.70</u>
Boyer Mechanical Services, Inc	Basketball Hoop Repair	2/9/26	<u>291.60</u>
Bemidji State University	NPO Payment	2/7/26	<u>618.82</u>
Carbonhouse	Website Host	2/1/26	<u>700.00</u>
Central McGowan Inc	Propane Fuel	1/28/26	214.50
Central McGowan Inc	F&B CO2	1/31/26	79.28
Central McGowan Inc	Propane Fuel	2/5/26	<u>255.79</u>
Central McGowan Inc	Central McGowan Inc		<u>549.57</u>
City of Bemidji	Utility - Water & Sewer	1/31/26	<u>3,600.56</u>
D-S Beverages Inc	Inventory - Beer	1/29/26	329.60
D-S Beverages Inc	Inventory - Beer	2/5/26	<u>1,025.50</u>
D-S Beverages Inc	D-S Beverages Inc		<u>1,355.10</u>
Fusion Competition Booster Club	NPO Payment	1/30/26	<u>492.53</u>
Hard Target, Inc.	Contracte EMT & Security Reimburseable	2/1/26	<u>6,329.38</u>
Higgins Heating, A/C	F&B Cooler Repair	1/28/26	<u>371.80</u>
Hire Right, LLC	Background Screening Service	1/31/26	<u>26.05</u>
The Home Depot Pro	Water Heater Repair	2/10/26	<u>10.83</u>
Infor(US), LLC	Annual Event Management Software	1/17/26	<u>5,000.00</u>
Innovative Office Solutions, LLC	Arena Musko Bulbs	1/1/26	<u>2,278.17</u>
Bemidji Area Schools	NPO Payment	2/7/26	<u>440.95</u>

**Sanford Center
Cash Requirements
As of Feb 17, 2026**

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor	Description	Date	Amount Due
John Drum	Reimbursement: Toolcat Fuel, Show Marketing Reimbursable, Office Supplies, Operating Supplies, Building Sales, and Square, Adobe, & Canva Subs	1/31/26	1,507.16
Johnson Controls Fire Protection LP	Annual Fire Alarm System Service	2/2/26	1,533.73
Ken-Rich Enterprises, Inc	Inventory - Food	2/6/26	864.00
Legends Global	February IT Fees	2/5/26	1,163.00
Lil' Bitty Donuts LLC	Contracted F&B Vendor Payment	2/9/26	2,264.61
Luekens Village Foods - North	Inventory - Food	1/29/26	278.00
Luekens Village Foods - North	Inventory - Food	2/9/26	132.05
Luekens Village Foods - North	Luekens Village Foods - North		410.05
Luekens Village Foods - South	Inventory - Food	1/3/26	23.96
Luekens Village Foods - South	Inventory - Food	1/3/26	37.83
Luekens Village Foods - South	Inventory - Food	1/30/26	1.89
Luekens Village Foods - South	Inventory - Food	2/7/26	4.99
Luekens Village Foods - South	Luekens Village Foods - South		68.67
Marco Technologies LLC	Copier/Printer Rental	2/5/26	440.14
Marsh USA LLC	General Liability Insurance	1/30/26	4,806.00
Marsh USA LLC	Workers Comp Insurance	2/6/26	5,099.00
Marsh USA LLC	Marsh USA LLC		9,905.00
McKinnon Company Inc	Inventory - Beer	1/30/26	153.00
Total Tap Services	F&B Kegerator Maintenance	1/28/26	90.00
MoeCo Inc	F&B Fire Suppression System Inspection	2/5/26	1,405.47
Natures Edge Garden Center Inc	Contracted Snow Removal	1/29/26	8,800.00
NLFX Professional	Contracted AV Reimbursable	2/9/26	900.00
Start Green	NPO Payment	2/7/26	463.02
Dennis A. Noska	HVAC Maintenance	1/26/26	200.00

**Sanford Center
Cash Requirements
As of Feb 17, 2026**

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor	Description	Date	Amount Due
ODP Business Solutions, LLC	Office Supplies	1/26/26	<u>90.90</u>
Orbis Payment Services, Inc	PCI Compliance	2/6/26	<u>115.00</u>
Paul Bunyan Communications	Utility - Telephone	2/1/26	<u>1,602.21</u>
Performance Food Group	CM: Inventory - Food	1/29/26	-407.85
Performance Food Group	Inventory - Food	1/30/26	1,803.07
Performance Food Group	CM: Inventory - Food	1/31/26	-85.96
Performance Food Group	Inventory - Food	2/2/26	137.56
Performance Food Group	CM: Inventory - Food	2/4/26	-361.71
Performance Food Group	Inventory - Food	2/6/26	2,266.26
Performance Food Group	Inventory - Food	2/6/26	1,470.01
Performance Food Group	CM: Inventory - Food	2/6/26	-157.99
Performance Food Group	Inventory - Food	2/9/26	<u>615.22</u>
Performance Food Group	Performance Food Group		<u>5,278.61</u>
Southern Glazer's of MN	Inventory - Liquor	2/5/26	<u>1,864.00</u>
Sysco Western Minnesota, Inc	Inventory - Food	2/6/26	<u>851.62</u>
T&K Outdoors, Inc	Storage Unit Rent	1/16/26	200.00
T&K Outdoors, Inc	Storage Unit Rent	2/2/26	<u>100.00</u>
T&K Outdoors, Inc	T&K Outdoors, Inc		<u>300.00</u>
The Home Depot Pro	Operating Supplies	2/5/26	359.41
The Home Depot Pro	Water Heater Repair	2/10/26	<u>10.83</u>
The Home Depot Pro	The Home Depot Pro		<u>370.24</u>
TrekNorth Junior & Senior High School	NPO Payment	2/6/26	<u>576.98</u>
Vestis Group, Inc	Laundry & Linen	1/29/26	154.86
Vestis Group, Inc	Laundry & Linen	2/5/26	<u>154.86</u>
Vestis Group, Inc	Vestis Group, Inc		<u>309.72</u>
WM Corporate Services, Inc	Utility - Trash Removal	2/2/26	<u>875.88</u>
			<u><u>67,740.38</u></u>

CITY COUNCIL AGENDA ITEM



Meeting Date: February 17, 2026
Action Requested: Approve Special Event Permit for St. Patrick's Day Parade (March 17)
Prepared By: Michelle Miller, City Clerk

Background:

Keg N' Cork and Brigid's Pub have submitted an application for the annual "parade" for the March 17, 2026 St. Patrick's Day Parade. Staff have addressed "no parking" concerns with the applicant. Applicants states that they post approximately 10 "no parking" signs but do not request towing of vehicles if there are any cars parked on the block. The parade lasts approximately 15 minutes so the applicant has no concerns with cars that are still parked on the block of the parade.

Recommendation:

Approve Special Event Permit for St. Patrick's Day Parade (March 17).

Special Event Application



Special Event means an event held in the city in which one or more of the following occurs:

- (1) A temporary alcoholic beverage license is required or an existing on-sale alcoholic beverage license is authorized by the city council to dispense intoxicating liquor off-premises at the event location as part of a community festival according to City Code section 4-97(b);
- (2) A street, sidewalk or other public way or place is closed for the benefit of the event attendees;
- (3) Use of a city park or public way which exceeds 300 attendees;
- (4) Amplified sound, sound device or apparatus is to be used in connection with a gathering of 100 or more attendees; or
- (5) A cannabis event which is regulated under Minn. Stat., Section 342.40, as may be amended from time to time; or
- (6) The event will adversely impact a considerable number of members of the public or city resources.

If your gathering does not fall under the above, please contact parcs.trails@ci.bemidji.mn.us for any questions.

Application Due Dates:

- 300 or less participants: Due 30 days prior to event date
- 300-1000 participants: Due 90 days prior to the event
- 1,000 or more participants: Due 120 days prior to the event

Applicant Information

Organization Name (Required): Worlds Shortest St. Patrick's Day Parade

Address: 310 Beltrami Ave NW

Event Contact Name (Required): Tyler Winkka

This person is the primary contact and must be able to coordinate with other members of the event

Cell Phone (Required): (218) 209-7752

Event Contact Email (Required): ~~twinkka@gmail.com~~

Event Contact Name #2 (Required): Jake Robinson

Contact #2 Phone (Required): (218) 368-2310

Event Information

Event Name: Worlds Shortest St. Patrick's Day Parade

Event Date(s): Tuesday March 17th

Location Requested:

- | | |
|--|---|
| <input type="checkbox"/> Nymore Park | <input type="checkbox"/> Cameron Park |
| <input type="checkbox"/> City Park | <input type="checkbox"/> Paul Bunyan Park |
| <input type="checkbox"/> Library Park | <input type="checkbox"/> Rotary Pavilion |
| <input type="checkbox"/> Roger Lehmann Park | <input type="checkbox"/> City Paved Trail (lakeshore/east west Trail) |
| <input checked="" type="checkbox"/> City Streets | <input type="checkbox"/> City Parking Lot |
| <input type="checkbox"/> Other | |

If Other, please explain: _____

Special Event Application



Event Time: Start: 5:30 End: 5:45
Set-up Time: 4:00
Clean-up Time: 6:30
Expected Daily Attendance: 200

Event Description:

Please check the type of event (all that apply) and write a description of the event.

- Festival
- Bike Ride
- Walk/Fun Run
- Concert/Performance
- Other
- Block Party

If Other, please explain: parade

Please provide a description of your event:

Annual "Parade" from Brigid's to Keg N' Cork where we celebrate our big day.

Event Features

Amplified Sound (Required):

(Select only one option)

Any amplified sound in a city park is subject to the City of Bemidji Noise Ordinance.

- No
- Yes

List type of amplified sound: 2 Speakers for emcee and the hokey pokey at the end of the parade

Electricity (Required):

(Select only one option)

Available in most parks upon request. Event organizers must communicate with the Parks Department regarding electricity for events on city streets. The Parks Department can be reached at 218-333-1861.

- Yes
- No

Tents/Structures

- If you plan to put up a tent or other structure (including volleyball nets, horseshoes, etc.), you must call GOPHER STATE ONE CALL 1-800-252-1166 then notify our office of the ticket number.
- Structures may be erected the day before your event with prior approval.

Special Event Application



- Prior permission is required by the Public Works Director or City Manager for tent poles to be installed in/on paved surfaces in public right of way or parking lots.
- The City is not responsible for any stolen or damaged property.
- All structures must be removed immediately following your event (same day) unless prior arrangements are made.
- Banners/signs are allowed in the park on day(s) of event only. Banners and/or signs shall not be affixed or attached to any tree, shrub, park structure or statue.

Special Event Signs

Banners – Obstructions on Public Property (City Code 20-2) (off-site banner)

Yes Location requested: _____

No

- Banners may be attached to non-utility poles, tents, and buildings, provided they are well secured and are prevented from being blown around uncontrollably by the wind.
- All banners shall be maintained so that they do not become ripped, torn, defaced, damaged, loose, or unsecured.
- Sight lines will not be affected at intersections and all utility locates must be obtained if anchoring below turf/soil line as well as immediate removal when event is completed.
- You must call GOPHER STATE ONE CALL 1-800-252-1166 before placing your banner.

Tents or Canopies (Required):

Yes

No

Quantity and Size of Tents. Must be identified on the site map:

Alcohol (Select One) (Required):

(Select only one option)

**Application needs to be submitted with any applicable fee to the City Clerk and requires City Council approval.*

Temporary 1-4 day Intoxicating liquor license*

Temporary 3.2 Percent Malt Liquor License*

Temporary Off-Premises Liquor License (only to holders of intoxicating liquor licenses)
Name of Establishment _____

Catered Event, Licensee holding caterer's permit.

No Alcohol

Site plan and written security plan are required for events with alcohol. The written security plan must include plans for checking IDs, wrist banding and perimeter security. Event organizers may contract with the Bemidji Police Department for uniformed police officers at your event. Please contact the Police Captain at 218-333-8396 for cost and contract details.

Food Vendors

Applicants shall specify the location of all proposed food vendors by including them on a site plan.

Applicants are responsible for acquiring and/or verifying State Health Permit for food handling and ensure compliance with local and state regulation included grease/debris collection. The Special Event Permit will allow you control and regulation of any concessionaires /vendors with your defined venue.

Special Event Application



Approval for food concessions in parks shall be granted only in connection with organized activities or large group gatherings.

Please indicate the number of food vendors: 0

Request to Use City Property

Barricades and Cones

Barricades and cones can be requested from the Street Department - pending availability. Please contact the Street Superintendent at 333-1855 to make arrangements for pick-up of equipment.

Number of Cones Requested: 0

Number of Barricades Requested: 12

Picnic Tables, Benches, and Event Bike Racks

The Parks and Recreation Department has additional amenities, available upon request. Please contact the Parks Superintendent at 333-1861. It is the responsibility of the event organizers to pick up and return the requested amenities.

Number of picnic tables requested: 0

There are 14 larger/heavier picnic tables and 12 of the smaller light weight tables.

Bike Racks Requested: 0

Event Logistics

If you are planning to install or use any of these structures, please describe below and identify location on the Site Map. Event Organizer is liable for any damage caused to the site or facility and must obtain prior approval.

Portable Restrooms

Events larger than 200 persons will be required to provide portable restrooms. Events in public spaces must be compliant with American Disabilities Act.

Portable/temporary restrooms may be placed 24 hours prior to the event and must be removed within 24 hours following the event.

Company & Number of portable restrooms: _____

Garbage

Event applicants/organizers must arrange for trash and recycling services.

Street, boulevard, and adjacent property must be left clean. The applicant shall properly dispose of debris from the event. If the City Parks or Public Works determines cleanup is inadequate, the cost for cleanup will be charged to the applicant. Cleanup shall be completed within three (3) hours of the end of the event.

Certificate of Insurance

For events and series of events occurring on city-owned property, the Applicant/Event Organizer must provide a Certificate of Insurance for commercial general liability, auto liability (if applicable), and liquor liability (if applicable) naming the City of Bemidji as additional insured and Certificate holder for up to \$1,000,000.

The city requires the Certificate of Insurance be provided at least two (2) weeks prior to the event. Insurance coverage must be maintained for the duration of the event including setup and tear-down dates. The certificate must indicate the dates and location of the event. The person/organization listed on the certificate must be the Applicant/Event Organizer. Minimum limits are as follows:

- \$1,000,000 per occurrence
- \$2,000,000 aggregate general liability
- \$1,000,000 automobile liability (or non-owned automobile liability) (if applicable)
- \$1,000,000 liquor liability insurance (if applicable). Additional limits may be required after review.

For information on the Tenant User Liability Insurance Program (TULIP) offered by the League of Minnesota Cities, check out the following link: [TULIP](#)

Special Event Application



Street Closures

In residential neighborhoods, applicant shall notify affected property owners 14 days prior to the closure, excluding parade events. In commercial areas, applicant shall notify in writing at least 14 days prior to the street closure and provide a blank written objection form with the notice to businesses. Businesses electing to object, must do so no later than 7 days prior to the scheduled event. If 51% of affected businesses file such written objection, the City may consider withholding or canceling the event permit. Applicant and City staff will meet to determine which businesses may be affected. Parade applicants shall provide notice 7 days prior to the event by releasing a Public Service Announcement.

- a) Applicant is responsible for posting, maintaining and removal of the "No Parking" signs. Signs must be posted 24 hours before street closure and can be mounted on existing parking regulations signage; signs must be removed within 24 hours of the conclusion of the event.
- b) If any vehicles need to be towed on the day of the event, notify dispatch at 218-333-9111.

Are you requesting a street closure?	Yes
Date(s) of requested street closure:	Tuesday March 17th
Street Name(s) and/or number to be closed:	Beltrami Ave
Start Time of Street Closure:	Between 3rd & To 4th 4:00 p.m.
End Time of Street Closure:	6:00 pm
Number of No Parking Signs Requested:	10

Event Maps

Please submit a site or route map either via email or as an upload.

Site Map

Please submit a site map clearly indicating the setup of the event. All site maps should indicate the location of the following (if Applicable):

- All amplified sound and direction of the sound
- Food Vendors
- Tents/canopies (Include sizes)
- Stages
- Promotional vehicles
- Inflatables
- Portable toilets
- Refuse containers
- Fencing
- Barricades and other structures

Route Map

All events that include a run, walk, or other activity in which participants will be following a course will be required to attach a Route Map Banner and a written document of the proposed route of the event. All proposed Route Maps are subject to approval. The use of any roads outside the parkways or parks, such as city streets are subject to approval. For a more detailed route map, use mapmyrun.com (this is a free website), Bing maps or Google maps.

Detour Map

All events requesting a street closure must provide a detailed map showing the requested street closure and detour route(s).

Vehicle Policy

Vehicles will be restricted to a designated route in order to ensure public safety and to preserve the turf of the park. Sidewalks, trails, and pedestrian routes are not built to withstand vehicle traffic. Once the set-up is complete, vehicles will be required to park in the parking lot.

Special Event Application

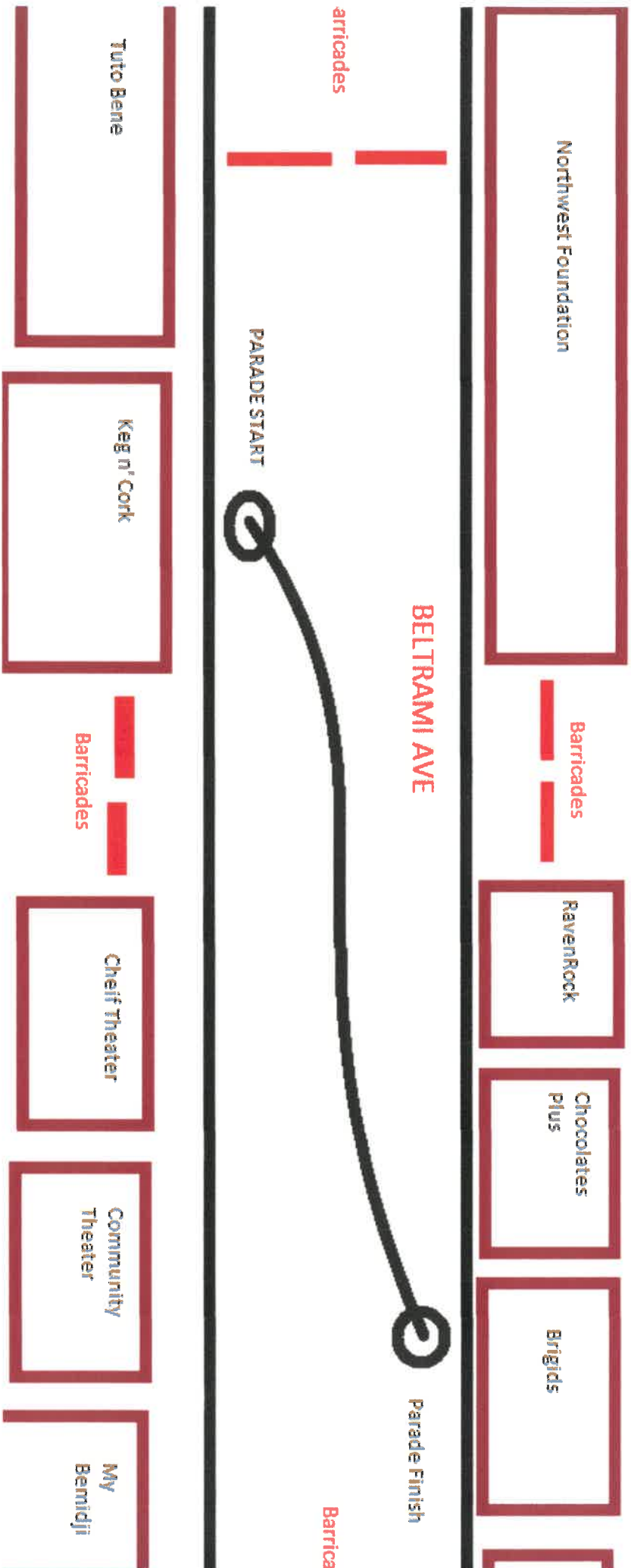


Applicant Signature

I agree to abide by the event guidelines and attest that all of the information in this application is correct. I, the undersigned, do hereby accept responsibility for compliance with the above policies and guidelines and for payment of all fees. I hereby agree to comply with all rules and ordinances including, but not limited to, City Ordinance Chapter 20, Section 20-8 "Special Events, City Ordinance Chapter 14, Section 14-35 "Rules and Regulations governing public parks" and City of Bemidji Parks and Recreation Department Tobacco and Vaping Free Policy. The applicant agrees to indemnify and hold the City of Bemidji harmless from any and all liability to any person resulting from any property damage or personal injury (including death) occurring in connection with the event caused by the application or the sponsoring organization, its officers, employees or any person under its control.

Signature: _____

Return paper applications to City Hall, Attn: City Clerk, 317 4th Street NW, Bemidji, MN 56601 56601 or email: cityclerk@ci.bemidji.mn.us



2/2/26

317 4th Street NW

Bemidji, MN 56601

Once again time for our favorite holiday of the year, St. Patrick's Day. And with that Brigid's Pub and us here at Keg N' Cork hope to Continue the tradition of the Worlds Shortest St. Patrick's Day Parade.

We would like to have your approval to close Beltrami Ave from 3rd St. to 4th. Street for the Worlds Shortest St. Patrick's Day parade from 4:00-6:30 pm on Tuesday March 17th. We will work with the police and parks department to set up barricades. Will make sure that the area is clean and clear as soon as the parade is over, as well as working with other businesses on the block to ensure nobody is negatively affected. With the small size and short period of the event we do not tow vehicles in the event we cannot get all vehicles cleared, and work around them if need be.

If you have any questions my number is (218) 209-7752. Thanks for your consideration.

Thanks,

Tyler Winkka

Keg n' Cork

CITY COUNCIL AGENDA ITEM



Meeting Date: February 17, 2026
Action Requested: Approve Appointment to the Planning Commission
Prepared By: Michelle Miller, City Clerk

Background:

There has been a vacancy on the Planning Commission for more than a year. One application was submitted a few months ago but withdrawn. One application has been received recently.

David Olderman is being recommended for appointment to the Planning Commission.

Recommendation:

Approve Appointment of David Olderman to the Planning Commission with a term ending January 31, 2028.



BOARD/COMMISSION APPLICATION

General Objectives and Guidelines

The City Council invites all interested parties to become involved in city government. It is the Council's desire to engage full participation in the development and implementation of the policies of the City of Bemidji. The Boards and Commissions of the City of Bemidji are voluntary advisory bodies to the City Council, charged with the responsibility of researching, reviewing and making recommendations to the City Council. Completed applications can be mailed or dropped off at City Hall or by email at cityclerk@ci.bemidji.mn.us.

Personal Information

Full Name: David Olderman Date: 2/6/2026

Home Address: 403 Kay Ave SE Bemidji, MN 56601

Phone (C): [REDACTED] Phone (H): [REDACTED]

Email Address: [REDACTED]

Please select the Board/Commission you are applying for (additional information attached):

- | | |
|---|--|
| <input type="checkbox"/> City Library Board | <input type="checkbox"/> Heritage Preservation Commission |
| <input type="checkbox"/> Merit Hearing Board | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Parks & Trails Commission | <input type="checkbox"/> Housing Appeals Board |
| <input checked="" type="checkbox"/> City Planning & Zoning Commission | <input type="checkbox"/> Public Arts Commission |
| <input type="checkbox"/> South Shore Design Review Committee | <input type="checkbox"/> City Charter Commission |
| <input type="checkbox"/> Sanford Center Advisory Board | <input type="checkbox"/> Sustainability Commission |
| <input type="checkbox"/> Community and Police Advisory Board | <input type="checkbox"/> Other _____ |

Please provide a statement as to why you are interested in serving on this board or commission (additional information attached):

I am interested in serving on this board to help influence the city in making decisions about encouraging businesses and development in the City of Bemidji.

Please provide a description of professional, civic or community activities which are relevant in qualifying to serve on this board or commission (additional information attached):

Below are the current list of activities

- Rotarian
- Bike Bemidji Board Member
- YPN Leadership Council
- Bemidji Downtown Alliance Member

Please provide your qualifying education and experience which are relevant in qualifying to serve on this board or commission (additional information attached):

Below is

- Commercial Property Manager - familiar with dealing with municipalities, zoning and restrictions.
- Commercial Banker - working with developers and businesses to grow.

Please provide your availability to attend meetings and fulfill responsibilities to serve on this board or commission (additional information attached):

Monthly.

Please provide any references relevant in applying for this board or commission (optional):

Name	Address	Phone

Name	Address	Phone
------	---------	-------

Name	Address	Phone
------	---------	-------

NOTE: This application is of public record. Public Service opportunities are offered by the City of Bemidji without regard to race, color, national origin, religion, disability, sex or sexual orientation.

**CITY OF BEMIDJI PLANNING AND ZONING COMMISSION
APPOINTMENT
CANDIDATE BACKGROUND QUESTIONNAIRE**

Are you a resident of the City of Bemidji?

Yes

Would you be able and willing to serve on subcommittees that are occasionally formed and require extra time?

Yes

What education, training, or background experience do you have that might be help to you in the role of Planning Commissioner? (You may attach a brief resume if you wish.)

Former Commercial Property Manager, Current Commercial Banker, Bachelors in Business Management from Benedictine College.

Are you willing to take at least an introductory training course for Planning Commission members and/or ongoing continuing training?

Yes

Do you have any personal or professional interests having the potential to result in financial or material gain for yourself or your immediate family which would present an actual conflict of interest or the appearance of a conflict of interest with the duties of a commissioner on a regular or frequent basis? If so, please describe:

No

Do you possess any other personal qualities that you wish to share with the City Council/Planning Board that would be helpful in determining your suitability to serve as a commissioner?

Not at this time.

CITY COUNCIL AGENDA ITEM



Meeting Date: February 17, 2026
Action Requested: Approve Appointments to the Sustainability Commission
Prepared By: Michelle Miller, City Clerk

Background:

There are currently two vacancies on the Sustainability Commission. Two applications were received. Erika Bailey-Johnson and Sami Holm are being recommended for appointment to the Planning Commission.

Recommendation:

Approve Appointments of Erika Bailey-Johnson to the Sustainability Commission with a term expiring December 31, 2027 and Sami Holm with a term expiring December 31, 2028.



BOARD/COMMISSION APPLICATION

General Objectives and Guidelines

The City Council invites all interested parties to become involved in city government. It is the Council's desire to engage full participation in the development and implementation of the policies of the City of Bemidji. The Boards and Commissions of the City of Bemidji are voluntary advisory bodies to the City Council, charged with the responsibility of researching, reviewing and making recommendations to the City Council. Completed applications can be mailed or dropped off at City Hall or by email at cityclerk@ci.bemidji.mn.us.

Personal Information

Full Name: Erika Bailey-Johnson Date: 1/12/26

Home Address: [REDACTED]

Phone (C): [REDACTED] Phone (H): [REDACTED]

Email Address: [REDACTED]

Please select the Board/Commission you are applying for (additional information attached):

- | | |
|--|---|
| <input type="checkbox"/> City Library Board | <input type="checkbox"/> Heritage Preservation Commission |
| <input type="checkbox"/> Merit Hearing Board | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Parks & Trails Commission | <input type="checkbox"/> Housing Appeals Board |
| <input type="checkbox"/> City Planning & Zoning Commission | <input type="checkbox"/> Public Arts Commission |
| <input type="checkbox"/> South Shore Design Review Committee | <input type="checkbox"/> City Charter Commission |
| <input type="checkbox"/> Sanford Center Advisory Board | <input checked="" type="checkbox"/> Sustainability Commission |
| <input type="checkbox"/> Community and Police Advisory Board | <input type="checkbox"/> Other _____ |

Please provide a statement as to why you are interested in serving on this board or commission (additional information attached):

I chose to step away from the Sustainability Committee when my two boys got busy with activities around 2018. Time moves along, and now both boys are in college. I have time again to commit to this committee. I am eager to learn what the Commission has been up to and how I can contribute for the wellbeing of all of our relatives.

Please provide a description of professional, civic or community activities which are relevant in qualifying to serve on this board or commission (additional information attached):

██████████ and I were asked to create this committee back in 2009. The Committee worked on GreenStep Cities, the Mayors Monarch Pledge, and the Sustainable Places Tour for several years, as well as many educational events. We wrote several applications for energy assistance projects and even applied for and received a grant to build a solar project for the Sanford Center. Curbside recycling was a consistent topic. Since I stepped down from the Committee I have stayed connected through Jordan Lutz. I also stayed with the Birds, Bees, Butterflies Bemidji organization and coordinate a Monarch Butterfly Festival annually.

Please provide your qualifying education and experience which are relevant in qualifying to serve on this board or commission (additional information attached):

I have a graduate degree in Environmental Studies, with a focus on environmental and outdoor education. I was the Sustainability Director for Bemidji State University for 16 years and taught for the People of the Environment program for twenty years.

Please provide your availability to attend meetings and fulfill responsibilities to serve on this board or commission (additional information attached):

As stated earlier, I now have the time to contribute to this commission.

Please provide any references relevant in applying for this board or commission (optional):

Name	Address	Phone
██████████	██████████	██████████

NOTE: This application is of public record. Public Service opportunities are offered by the City of Bemidji without regard to race, color, national origin, religion, disability, sex or sexual orientation.



BOARD/COMMISSION APPLICATION

General Objectives and Guidelines

The City Council invites all interested parties to become involved in city government. It is the Council's desire to engage full participation in the development and implementation of the policies of the City of Bemidji. The Boards and Commissions of the City of Bemidji are voluntary advisory bodies to the City Council, charged with the responsibility of researching, reviewing and making recommendations to the City Council. Completed applications can be mailed or dropped off at City Hall or by email at cityclerk@ci.bemidji.mn.us.

Personal Information

Full Name: Sami Holm Date: 1/13/26

Home Address: [REDACTED]

Phone (C): [REDACTED] Phone (H):

Email Address: [REDACTED]

Please select the Board/Commission you are applying for (additional information attached):

- | | |
|--|---|
| <input type="checkbox"/> City Library Board | <input type="checkbox"/> Heritage Preservation Commission |
| <input type="checkbox"/> Merit Hearing Board | <input type="checkbox"/> Housing & Redevelopment Authority |
| <input type="checkbox"/> Parks & Trails Commission | <input type="checkbox"/> Housing Appeals Board |
| <input type="checkbox"/> City Planning & Zoning Commission | <input type="checkbox"/> Public Arts Commission |
| <input type="checkbox"/> South Shore Design Review Committee | <input type="checkbox"/> City Charter Commission |
| <input type="checkbox"/> Sanford Center Advisory Board | <input checked="" type="checkbox"/> Sustainability Commission |
| <input type="checkbox"/> Community and Police Advisory Board | <input type="checkbox"/> Other <u> </u> |

Please provide a statement as to why you are interested in serving on this board or commission (additional information attached):

I am interested in serving on the Sustainability Commission because Bemidji is where I live, work, and invest in my community. The choices we make today shape the future of this place, and I want to contribute my passion and experience to help strengthen Bemidji while ensuring our natural resources and environmental priorities remain a shared community focus.

Through my work in regional planning and sustainability, I have seen how locally driven, collaborative decisions can lead to practical outcomes. Serving on this commission would allow me to bring that experience into a community-focused setting while staying connected to the people and priorities that make Bemidji home.

Please provide a description of professional, civic or community activities which are relevant in qualifying to serve on this board or commission (additional information attached):

I am a Community Development Planner at Headwaters Regional Development Commission (HRDC), leading energy, sustainability, and local foods initiatives across our five-county region. I support local governments and partners with climate action planning, community engagement, and grant writing. I also coordinate initiatives connecting local schools and growers to increase sourcing of local foods.

In all of this work, I collaborate closely with community members and partners, strengthening municipal processes, regional collaboration, and inclusive, community-driven approaches. I would love to bring these assets to the Sustainability Commission to further enhance the initiatives being pursued.

Having an education background in Community Health also allows me to bring an added perspective to the commission to see how all the choices made impact people in their daily lives.

Please provide your qualifying education and experience which are relevant in qualifying to serve on this board or commission (additional information attached):

2023-Present: Headwaters Regional Development Commission (Bemidji, MN)

Geographic Information Systems (GIS) Graduate Certificate, Bemidji State University 2025

B.S. Community Health, Bemidji State University 2023

Please provide your availability to attend meetings and fulfill responsibilities to serve on this board or commission (additional information attached):

Very flexible in attending regularly scheduled meetings and fulfilling responsibilities. No conflicts with the existing monthly meeting schedule.

Please provide any references relevant in applying for this board or commission (optional):

██████████	██████████	██████████
Name	Address	Phone

██████████	██████████	██████████
Name	Address	Phone

██████████	██████████	██████████
Name	Address	Phone

NOTE: This application is of public record. Public Service opportunities are offered by the City of Bemidji without regard to race, color, national origin, religion, disability, sex or sexual orientation.

CITY COUNCIL AGENDA ITEM



Meeting Date: February 17, 2026
Action Requested: Approve services from Northland Tree Service
Prepared By: Scott Schroeder, Parks and Trails Director

Background:

In June of 2025, a significant storm event moved through the community, resulting in the loss of a substantial number of mature trees on public property. These trees provided important benefits, including shade, wind buffering, aesthetics, and long-term environmental value. Their sudden loss has created visible gaps in park areas and other public spaces. With Diamond Point Park being one of the heaviest hit parks with the loss of over 200 trees, many of the spaded trees are going there.

Given the extent of tree loss from the June 2025 storm and the importance of restoring both visual and functional benefits in a timely manner. City staff has identified the locations for 30, 12-14 foot tree-spaded white and red pines. This is a practical and strategic approach to start the reforestation of our city's urban forest. While container trees remain appropriate in some locations, targeted use of mature, spaded trees in key areas will accelerate recovery, enhance community satisfaction, and support the City's long-term urban forestry goals.

Comparison Summary spaded trees versus container:

Factor	Spaded (12-14 ft Pines)	Container Trees
Initial Cost	Higher	Lower
Visual Impact	Immediate	Minimal initially
Time to Maturity	Immediate	10-15+ Years
Public Perception	Strong Recovery Signal	Slower Recovery
Vulnerability	Lower	Higher
Long-Term Value	High	Moderate

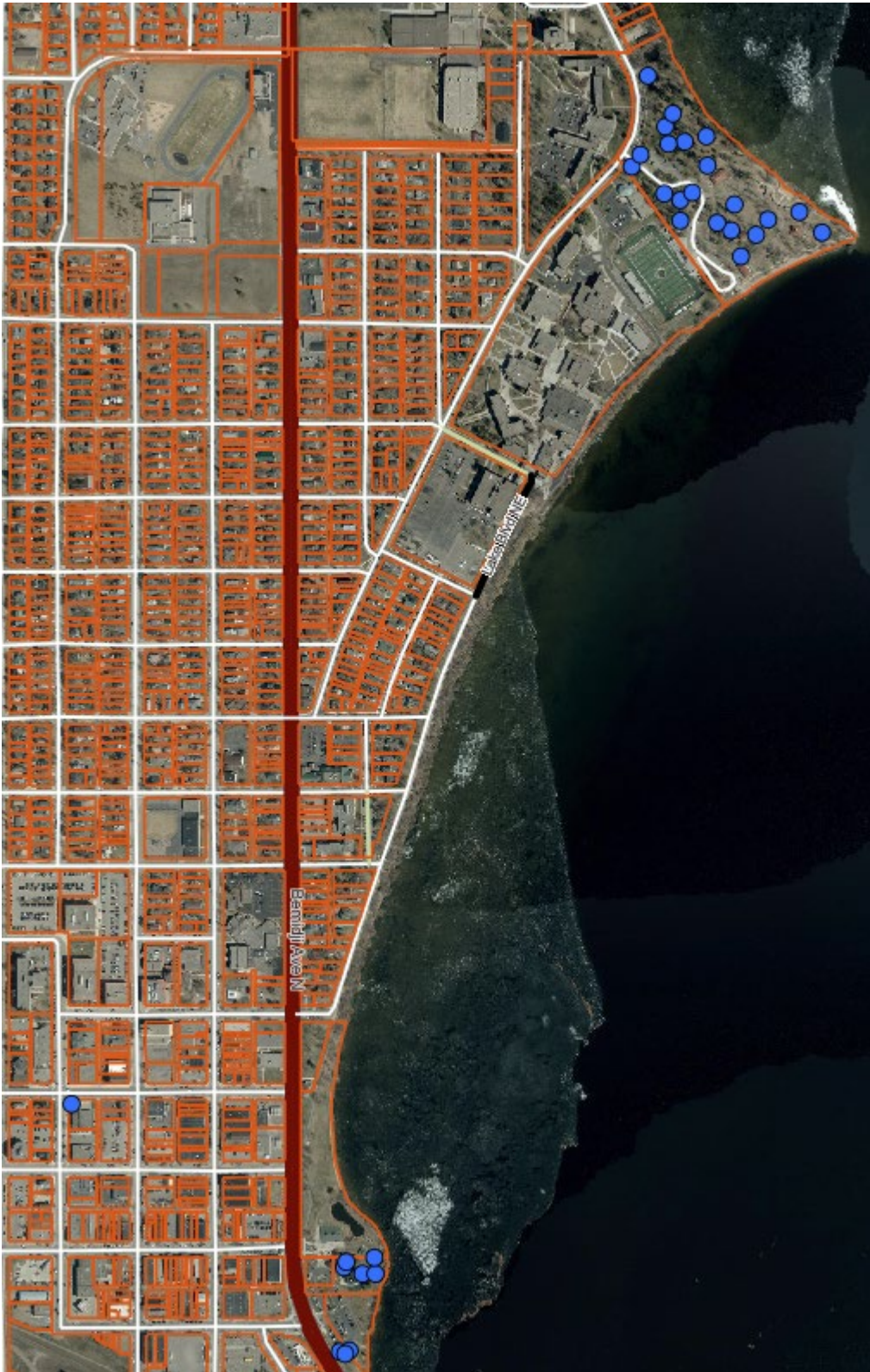
Staff received one quote to supply tree spade services. Northland Tree Services from Solway, MN was the solo quote. Staff has utilized Northland Tree Services in the past.

Company	Per Tree	Total Trees	Total Cost
Northland Tree Service	\$600.00	30	\$18,000
Brainerd Tree Moving & Sales	Did not Supply		

Recommendation:

Authorize the replacement of storm damaged trees within the City's Park system using 30, 12-14 foot white and red pine trees installed via tree spade by Northland Tree Service out of Solway, MN. Project to be funded from the Parks and Trails Department 2026 budget.

Tree locations



CITY COUNCIL AGENDA ITEM



Meeting Date: February 17, 2026
Action Requested: Approve Purchase of Tool Cat
Prepared By: David Hansen, Street Superintendent

Background:

The 2026 Capital Improvement Plan includes \$85,000 for the purchase of a tool cat for the Streets Department. This equipment will be utilized with existing city owned attachments for routine street and parking lot maintenance throughout the city.

The following price was received from the State of Minnesota Cooperative Purchasing Venture (CPV):

Bobcat of Bemidji	\$76,318.44
-------------------	-------------

Recommendation:

Authorize the purchase of Tool Cat from Bobcat of Bemidji for a price of \$76,318.44.



UW56
Utility Work Machine



Standard Equipment

Engine

- 61HP 2.4L Bobcat Engine
- Automatically Activated Glow Plugs

Drive System

- Limited Slip Transaxle
- Two-Speed Transmission
- Parking Brake, automatic
- Full-time Four-Wheel Drive
- All-Wheel Steer
- Horsepower Management
- Speed Management

Steering & Suspension

- Suspension, 4-wheel independent
- Power Steering with Tilt Steering Wheel

Operator Comfort

- Enclosed cab with HVAC
- Front Windshield Wiper
- Adjustable Driver Seat
- Seat Belts, Shoulder Harness
- Beverage Holders
- Cruise Control

Front Work Group

- Bob-Tach™ Mounting System
- Auxiliary Hydraulics: Variable Flow with dual direction detent
- Boom Float
- Lift Arm Support

Tires

- Tires: 27 x 10.5-15 (8 ply), Lug Tread

Electrical

- LED Front Work Lights
- Combo Type A and Type C USB charging port
- Dome Light
- Toolcat Interlock Control System (TICS)™
-

Instrumentation

- 5" Display with Jog Shuttle
- Following are shown in display:
Hourmeter, Speedometer, Tachometer, Fuel Gauge, Engine Temperature Gauge, Service and Error Codes
- Engine and Hydraulic Monitor with Shutdown

Frame & Cargo Box

- Rear Receiver Hitch
- Hydraulic Dump Box
- Cargo Box Support
- Radiator Screen
- Lower Engine Cover

Warranty

- Machine Warranty: 12 Months, Unlimited Hours
- Bobcat Engine Warranty: Additional 12 months or total of 2000 hours after initial 12 month warranty

Roll Over Protective Structure (ROPS) – Meets Requirements of SAE-J1040 & ISO 3471

Falling Object Protective Structure (FOPS) – Meets Requirements of SAE-J1043 & ISO3449, Level 1

UW56
Utility Work Machine

Quick Specs



Product Quotation
 Quotation Number: **AU1613516**
 Quote Sent Date: **Jan 19, 2026**
 Expiration Date: **Feb 18, 2026**

Your Bobcat Contact
Alex Urlaub
 Phone: +17012416372
 Email: alex.urlaub@doosan.com

Your Customer Contact

Deliver to
CITY OF BEMIDJI 272343
 317 4TH ST NW
 BEMIDJI, MN, 56601-3116

Bobcat Dealer
 Evan Miller
Bobcat of Bemidji, Bemidji, MN
 3516 IRVINE AVE NW
 BEMIDJI, MN, 56601

Bill to
CITY OF BEMIDJI 272343
 1351 5th St Nw
 Bemidji, MN, 56601-2942

Item Name	Item Number	Quantity	Price Each	Total
Bobcat UW56	M1225	1	59,113.60	59,113.60
Standard Equipment:				
Adjustable Vinyl Seats			Horsepower Management	
All-Wheel Steer			Roll Over Protective Structure (ROPS) . Meets	
Automatically Activated Glow Plugs			Requirements of SAE-J1040 & ISO 3471	
Auxiliary Hydraulics			Falling Object Protective Structure (FOPS) . Meets	
Variable Flow with dual direction detent			Requirements of SAE-J1043 & ISO3449, Level I	
Beverage Holders			Dome Light	
Bob-Tach			Hydraulic Dump Box	
Boom Float			Instrumentation: Standard 5" Display with Keyless Start,	
Cargo Box Support			Engine Temperature and Fuel Gauges, Hour meter, RPM	
Cruise Control			and Warning Indicators. Includes maintenance interval	
Speed Management			notification, fault display, job codes, quick start, and	
Enclosed Cab with HVAC			security lockouts.	
Dual Port USB charger			Joystick, Manually Controlled with Lift Arm Float	
Lower Engine Guard			Lift Arm Support	
Limited Slip Transaxle			Parking Brake, automatic	
Engine and Hydraulic Monitor with Shutdown			Power Steering with Tilt Steering Wheel	
Front LED Work Lights			Radiator Screen	
Full-time Four-Wheel Drive			Rear Receiver Hitch	
			Seat Belts, Shoulder Harness	
			Spark Arrestor Muffler	
			Suspension, 4-wheel independent	
			Tires: 27 x 10.5-15 (8 ply), Lug Tread	
			Toolcat Interlock Control System (TICS)	
			Two-Speed Transmission	
			Machine Warranty: 12 Months, unlimited hours	
			Bobcat Engine Warranty: Additional 12 Months or total of	
			2000 hours after initial 12 month warranty	
Deluxe Road Package	M1225-P01-C01	1	2,384.90	2,384.90
<i>Included:</i> Deluxe Road Package includes: Backup				
Alarm, Turn Signals, Flashers, Tail Lights, Brake Lights,				
Rear view mirror, Side Mirrors, Horn, Rear work lights,				
and headlights				
Attachment Control	M1225-R08-C02	1	206.50	206.50

Engine Block Heater	M1225-A01-C02	1	117.60	117.60
Heavy Duty Battery	M1225-R07-C02	1	84.70	84.70
High Flow Package	M1225-R03-C02	1	1,592.50	1,592.50
Interior Trim	M1225-A01-C04	1	165.90	165.90
Power Bob-Tach	M1225-R14-C03	1	928.20	928.20
Radio Option	M1225-R15-C02	1	435.40	435.40
Rear View Camera	M1225-R20-C01	1	289.10	289.10
Traction Control	M1225-R16-C02	1	511.00	511.00
29 X 12.5 Turf Tires	M1225-R05-C05	1	788.90	788.90
68" Standard Duty Bucket	7272771	1	969.00	969.00
Bolt-On Cutting Edge, 68"	7104508	1	171.39	171.39
66" Industrial Fork Grapple	7488273	1	4,506.80	4,506.80
Electrical & Lighting - Strobe Light Kit	7424783	1	246.45	246.45

Total for Bobcat UW56 72,511.94

Quote Subtotal	72,511.94
Dealer PDI	200.00
Freight Charges	1,550.00
Destination Charges	354.00
Dealer Assembly Charges	202.50
<i>Rhino Line Box & Floor of Cab</i>	1,500.00
Quote Total - USD	76,318.44

Comment: *Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #020223-CEC

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc. Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc. P. O. Box 74007382, Chicago, IL 60674-7382

Customer Acceptance:	
Quotation Number: AU1613516	Purchase Order: _____
Authorized Signature:	
Print: _____	Sign: _____

Date: _____ Email: _____

Addresses

Delivery Address _____

Billing Address (if different from ship to): _____

Tax Exempt: Y / N

Exempt in the State of: _____

Tax Exempt ID: _____

Federal: _____

State: _____

Expiration Date: _____

CITY COUNCIL AGENDA ITEM



Meeting Date: February 17, 2026
Action Requested: Approve Purchase of 3/4 Pickup for the Wastewater Treatment Facility
Prepared By: Marty Katzenmeyer, WWTF Superintendent

Background:

The Wastewater Treatment Facility 2026 CIP includes \$65,000 for the purchase of a 2026 3/4 ton 4WD pickup and plow. The new pickup will be the facility's main snow plow and biosolids application support vehicle. The 2015 3/4 ton pickup that it replaces will be retained for facility maintenance support and general transportation. Our 2011 1/2 ton pickup will be sold as surplus or transferred to another City department.

We received the following quote via the MN State Contract (#262500):

2026 Ram 2500 Tradesman 4WD Crew Cab \$46,183.00

Purchase price does not include tax and license fees, these will be paid locally when delivered for an estimated cost of \$3,233. The plow will be purchased and installed locally upon receipt of the pickup. We have a preliminary quote of \$11,500 for the plow. Funding will be from the sanitary sewer utility fund.

Recommendation:

Authorize the purchase of a 3/4-ton 4WD pickup from Saxon Fleet Services for the amount of \$46,183.00 and DMV fees not to exceed \$3,500.

City of Bemidji

Prepared For: Marty Katzenmeyer

Contract ID# 262500

Cust FAN 0028Q - State FAN 48786

Vehicle: [Fleet] 2026 Ram 2500 (DJ7L91) Tradesman 4x4 Crew Cab 6'4" Box



2026 BASE PRICE	\$42,597.00
OPTIONS	\$3,566.00
EXCISE TAX	\$20.00
TOTAL	\$46,183.00

Does not include any Minnesota State taxes, title,
Registration, or doc fees

CITY COUNCIL AGENDA ITEM



Meeting Date: February 17, 2026
Action Requested: Accept Donation from Benevity - Amercian Online Giving Foundation
Prepared By: Justin M. Sherwood, Fire Chief

Background:

Benevity is a corporate giving and social-impact platform that enables companies to manage employee charitable donations, employer matching programs, volunteer tracking, and community grants, allowing nonprofit organizations and public-service groups to receive funding and support through workplace giving initiatives. As a registered member, the Bemidji Fire Department has received a donation. Funds will be used to offset training costs.

Recommendation:

Accept donation from American Online Giving to aid in offsetting training costs.

RESOLUTION NO.

A RESOLUTION ACCEPTING DONATION

(Benevity – American Giving Foundation)

WHEREAS, the City Council of the City of Bemidji encourages public donations to help defray the costs to the general public of providing services and improving the quality of life in the City of Bemidji; and

WHEREAS, Benevity-American Giving Foundation has offered to donate \$2,525 for use by the City of Bemidji Fire Department for training purposes; and

WHEREAS, Minnesota Statutes 465.03, requires that all gifts and donations of real or personal property, including money, be accepted by adoption of a resolution approved by two-thirds of the members of the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bemidji, Beltrami County, Minnesota, that this donation is hereby accepted for the use it was intended.

BE IT FURTHER RESOLVED that the City sincerely thanks the Benevity-American Giving Foundation for its gracious and generous donation.

The foregoing resolution was offered by Councilmember _____, and upon due second by Councilmember _____, was passed by the following vote:

Yeas:

Nays:

Absent:

Passed:

ATTEST:

APPROVED:

Michelle R. Miller, City Clerk

Jorge S. Prince, Mayor

CITY COUNCIL AGENDA ITEM



Meeting Date: February 17, 2026
Action Requested: Accept Donation Bemidji Seventh-day Adventist Church
Prepared By: Justin M. Sherwood - Fire Chief

Background:

The Bemidji Fire Department has been fortunate to receive a generous donation of \$500. This significant contribution supports our public education efforts.

Recommendation:

Adopt Resolution accepting donation from Bemidji Seventh-day Adventist Church in the amount of \$500.

RESOLUTION NO.

A RESOLUTION ACCEPTING DONATION

(Bemidji Seventh-day Adventist Church)

WHEREAS, the City Council of the City of Bemidji encourages public donations to help defray the costs to the general public of providing services and improving the quality of life in the City of Bemidji; and

WHEREAS, Bemidji Seventh-day Adventist Church has offered to donate \$500 for use by the City of Bemidji Fire Department for public education programs; and

WHEREAS, Minnesota Statutes 465.03, requires that all gifts and donations of real or personal property, including money, be accepted by adoption of a resolution approved by two-thirds of the members of the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bemidji, Beltrami County, Minnesota, that this donation is hereby accepted for the use it was intended.

BE IT FURTHER RESOLVED that the City sincerely thanks the Bemidji Seventh-day Adventist Church for its gracious and generous donation.

The foregoing resolution was offered by Councilmember _____, and upon due second by Councilmember _____, was passed by the following vote:

Yeas:

Nays:

Absent:

Passed:

ATTEST:

APPROVED:

Michelle R. Miller, City Clerk

Jorge S. Prince, Mayor



City Day on the Hill



Join us March 11 to advocate for Minnesota cities!

Join fellow city colleagues and League staff for the 2026 City Day on the Hill and help advocate for city priorities at the Capitol! This event will feature updates on important legislative issues impacting cities, tips for advocating on behalf of your city, and opportunities to connect with state policymakers.

NEW LOCATION: This year's City Day on the Hill will be held at the InterContinental Saint Paul Riverfront.

Attend City Day on the Hill to:

- Learn more about important legislative issues impacting Minnesota cities such as housing, bonding, the state budget outlook, and other key priorities
- Hear from state policymakers
- Learn how to effectively advocate for city priorities
- Build relationships with your state legislators
- Connect with League intergovernmental relations (IGR) staff
- Increase the visibility of Minnesota cities as key partners in policymaking

Register today!

Agenda

8:45 – 9:30 a.m.

Welcome & Check-in Open

9:30 – 9:35 a.m.

Welcome Remarks from LMC President Wendy Berry

9:35 – 10:30 a.m.

House and Senate Leaders Panel

Moderator: Jake Loesch, executive director, Citizens League
Panelists to be announced.

Invited: Speaker of the House Lisa Demuth, House DFL Caucus Leader Zack Stephenson, Senate Majority Leader Erin Murphy, and Senate Minority Leader Mark Johnson

10:30 – 10:45 a.m.

Remarks from Governor Tim Walz (Invited)

10:45 – 11 a.m.

Break

11 – 11:30 a.m.

Advocacy Essentials

League's Intergovernmental Relations (IGR) Team

Get ready to make the most of your conversations with state lawmakers. Learn essential tips for effective advocacy — from framing your message and telling your city's story to making a strong, concise ask. The League's IGR team will also walk you through what to expect when navigating the Capitol complex — including any potential security measures — ensuring you feel confident, prepared, and ready to engage.

11:30 a.m. – 12 p.m.

State Budget Outlook

Ahna Minge, state budget director, Minnesota Management and Budget (MMB)

Join MMB State Budget Director Ahna Minge for a high-level overview of the state's budget forecast and fiscal outlook. The discussion will examine how current economic conditions influence Minnesota's debt capacity and capital investment planning, along with a visual walkthrough of General Fund revenues and expenditures. A moderated Q&A discussion will follow.

12 – 12:15 p.m.

Break & Grab Box Lunch

12:15 – 1 p.m.

Legislative Update from the League's IGR Team

Topics will include housing, bonding, and other city priorities.

1 p.m.

Remarks from LMC Executive Director Luke Fischer and Dismissal to Capitol

1:30 – 4 p.m.

Meetings with Legislators

Capitol Hill

Please note that attendees are responsible for scheduling their own meetings with legislators. Need some assistance scheduling a meeting? [Find more information about requesting meetings with legislators](#). Bussing to and from the Capitol will be provided.

4 – 6 p.m.

Evening Reception

InterContinental Saint Paul Riverfront's Great River Ballroom

Return to the InterContinental to connect with League staff and legislators at the end of the day. There will be a cash bar and heavy hors d'oeuvres.

Date and Location

Wednesday, March 11 | InterContinental Saint Paul Riverfront | 11 Kellogg Boulevard East, St. Paul, MN 55101

Fee

\$125

\$99 for cities with populations less than 2,500

Who Should Attend?

City administrators/managers, council members, mayors

Lodging

InterContinental Saint Paul Riverfront

11 Kellogg Boulevard East

St. Paul, MN 55101

Room rate: \$149

Phone: (866) 686-2867

*Reserve your room by **Wednesday, Feb. 18**, to claim the conference rate.*

Parking

Please note the League will not reimburse parking. [View nearby parking options and rates](#).

Requesting Meetings with Legislators

Wondering how to set up a meeting with your legislators? Follow these simple steps:

1. If you don't know who your legislators are, you can type in your city hall address in the [Who Represents Me?](#) website, and it will generate their contact information.
2. You can then call or email them to request a meeting. Some sample language:
 - a. "Hello Rep. or Sen. _____, I am _____. I am a constituent and I work for the city of _____ as a (position). On Wednesday, March 11, I will be at the Capitol as a part of the League of

Minnesota Cities' City Day on the Hill. I am requesting a 30 minute meeting between the time of 1:30-4 p.m. to discuss issues impacting our district and cities. I can be reached at (provide email and phone number). Thank you.”

3. If you have trouble reaching any of your legislators and arranging a meeting, please contact Ted Bengtson at tbengtson@lmc.org or 651-281-1242.
 4. NOTE: Some larger cities fall within multiple legislative districts. You can check this by going to [this page for representatives](#) and [this page for senators](#). On those pages, type “ctrl+f” and type in the name of your city. If it generates more than one result, you have multiple legislators and are encouraged to arrange meetings with each.
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Your LMC Resource

Event Registration

(651) 281-1200

registration@lmc.org

Cancellations must be sent to registration@lmc.org by Wednesday, March 4, and are subject to a \$50 cancellation fee. No refunds will be made for cancellations received after this date. Please consider sending a substitute if you are unable to attend. Substitutions are permitted up to the day of the event. Please notify the check-in desk of any on-site substitutions.